

Memo

Governance Changes – Discussion Points for Operating Committee

7 September 2016

1. Operating Committee information exchange w/ Consortium Assembly – what is the best way to communicate information to the CA to make operations efficient but not disenfranchise anyone?
 - a. Current scenario: *information exchange not defined, yet.*
 - Option 1
 - Send OpComm meeting/teleconference reports to the CA
 - Option 2
 - Send OpComm meeting synopses with topics and action items covered
 - Option 3
 - Send action item tracking sheets
 - Option 4
 - Have standing CA agenda item to give a summary of the items/points that OpComm covered since last CA mtg/teleconf
 - Option 5
 - Everyone from IRDiRC is invited/allowed to call into the OpComm meetings, but can only listen-in (not participate)
 - Option 6
 - Other?
2. IRDiRC membership – what is the definition of a member and who should/shouldn't be official members of IRDiRC?
 - a. Verbiage from website on IRDiRC membership: *“Members are composed of funding bodies/organizations investing a minimum of US\$10 million over 5 years in research projects/programmes contributing towards IRDiRC objectives and invited patient advocacy group.”*
 - Currently, what are SC members considered with regard to (1) IRDiRC, and (2) the CA?
3. Scientific Committee members as members of the Consortium Assembly
 - a. Verbiage from Governance on CA membership: *“The Scientific Committees are represented by the respective Chairs at Executive Committee meetings. The Chairs have voting rights in all matters except in the event of actual or potential conflicts of interest.”*
 - Option 1 [*seems to be the current scenario*]
 - SC Chairs are members of the CA (can participate and vote as a representative of the SC, as a whole);
 - All other SC members cannot participate in CA activities
 - Option 2
 - SC Chairs are members of the CA (can participate and vote as a representative of the SC, as a whole);

- All other SC members can only attend designated sections of the CA
 - Option 3
 - SC Chairs are members of the CA (can participate and vote as a representative of the SC, as a whole);
 - All other SC members are observers/advisory bodies (see language below) of the CA or *ex officio* members of the CA (can fully participate in all CA activity except voting)
 - a. Verbiage from Governance on observers/advisory bodies:
“Upon proposal from a member, the Consortium Assembly can decide to invite observers to its meetings or representatives of organizations that may be given an advisory role such as regulatory or ad hoc bodies. Such invitations shall be done by the Chair in consultation with the members of the Operating Committee.”
 - Option 4
 - All SC members (including Chairs) are observers/advisory bodies (see language above) of the CA
4. Separation of members of CA and SCs – where did this originate (what is the back story)?
- a. Verbiage from Governance: *“Individuals representing funders in the Consortium Assembly cannot be nominated or selected to also participate in a Scientific Committee.”*
 - If the individual is acting in their capacity as an individual scientist and not representing their funding organization as a whole, is this a necessary ban?